



JOB POSTING

DATE: Open
JOB TITLE: Relief Residential Supportive Care Workers
JOB LOCATION: New Dawn Recovery Home
WORK HOURS: 7am – 11am, Mon -Fri ; 3 – 11 Mon – Sun ; 7am – 3pm Sat - Sun
SUPERVISOR: New Dawn House Manager

Chrysalis Society, incorporated in 1987, operates three recovery homes for women: New Dawn, New Day and New Way. Chrysalis Society is a non-profit licensed, government funded agency dedicated to supporting women through their journey of recovery and self-discovery.

JOB DESCRIPTION

- * to carry out the purpose and objectives of Chrysalis Society and New Dawn
- * to provide support to women, in a non-judgmental, empathetic and compassionate manner.
- * to provide safety and comfort to women in New Dawn's household environment.
- * to role-model healthy personal and inter-personal behaviours.
- * to promote consideration and respect to women
- * to maintain an organized and planned work routine, while exercising initiative and independent judgment

JOB DUTIES

Responsibilities to Residents:

- * provide and assist residents and staff with daily household requirements
- * assign in-house duties as required
- * provide support to women utilizing empathetic listening skills
- * forward residents needs or concerns to counsellor or supervisory staff
- * accompany residents to appointments ie: doctor, Ministry office, court, or recreational outings, etc
- * role-model self-care activities with women
- * respond to any emergencies as necessary
- * distribute client medication, documenting all medication on client MAR sheet

Household & Office Responsibilities

- * ensure that daily and weekly chores are done on time, and efficiently
- * regular house inspection to maintain house safety and cleanliness standards
- * complete communication/documentation as required on FYI data base

QUALIFICATIONS

- * demonstrated working knowledge of the addiction cycle
- * demonstrated working knowledge of women's issues as they relate to addiction
- * must have a minimum of 1 year clean & sober if alcohol or drug misuse has been a past issue
- * relevant experience working with women
- * able to work flexible hours (AM and PM)
- * excellent communication, healthy lifestyle and social skills
- * Residential First Aid Certificate
- * Class 5 driver's license an asset

Preference will be given to candidates with Substance Abuse Counselling Certification and/or equivalent, related experience; and strong familiarity working in residential supportive recovery environments.

Relief Workers are currently needed for all shifts – resumes can be submitted to:

New Dawn - **ATTN:** House Manager
Fax: 604-325-0563 *OR* **email:** newdawn9@telus.net

Chrysalis Society thanks all applicants; however, only short-listed candidates will be contacted.